

YELLOW MEDICINE COUNTY

A.W.A.I.R. Policy

As of the date shown below, the following AWAIR Policy has been approved for use by employees of Yellow Medicine County.

This policy follows the guidelines and recommendations found in the Occupational Safety and Health Act. The AWAIR Policy will be kept in departmental areas as deemed necessary for employee accessibility and to comply with accessibility guidelines.

EFFECTIVE DATE:

2-27-07

REVISED:

1-28-16

APPROVED BY: County Board

DATE: 2-27-07

A.W.A.I.R. POLICY

POLICY STATEMENT

The County of Yellow Medicine realizes that it has the responsibility to provide safe work places its employees and safe environments for its citizens. Each employee must pursue the highest standards in his or her assigned activities, and all county employees must recognize that the wellbeing of persons and the protection of our physical resources are as important as the activity and work being performed.

The County of Yellow Medicine has established a Safety Program Policy and the county expects its management, supervisors and employees to respond to all planned safety efforts and to perform their assigned jobs in the safest possible manner.

The Safety Officer will be assigned the responsibility of implementing, organizing and maintaining the overall Safety Program Policy.

The Safety Officer will be our personal representative and will be responsible for the administration of our safety program. The Safety Officer will submit an annual report to the County Board of the status of the safety program. All other reports that relate to this program will be directed to the County Board through the County Administrator.

In addition, a Safety Committee is to be created to investigate major losses, loss trends, assign task force committees and to conduct other assigned activities. This committee will be made up of management and non-management employees, and one county commissioner.

Each county department manager will be responsible for the safety and wellbeing of the workers in his/her department as well as the repair and maintenance of facilities and equipment in his/her area of responsibility.

Each county employee will complete their assigned tasks in a safe fashion based on the training they received, the county safety rules, OSHA standards, good safety practices and any other appropriate guideline.

The County of Yellow Medicine is committed to making its Safety Program Policy and Safety Committee a success, and expects all county employees to assist in this effort by contributing expertise and by following all established rules and procedures.

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Tactical Goals

1. Create and maintain active interest in the health and safety of employees, and to reduce the number of accidents and injuries.
2. Discuss and take effective action on the principal accident causing conditions.
3. Help stimulate an awareness of health and safety issues and an atmosphere of cooperation between management and employees.
4. Help in identifying problems, formulating policies and procedures monitoring and improving workplace safety and health.

Operational Goals

1. Reduce accidents by three for 2015
2. Ensure required Personal Protective Equipment is current, functional and available.
3. Ensure that required safety training is provided.